

Management Facilitation Skills

Learn the skills needed by every manager to tap on team wisdom for solutions and conduct more effective team meetings.

Workshop Objectives

Learn facilitation skills

Run effective meetings

Generate ideas from team members

Empower team members to take ownership and responsibility

Target Group

Middle to senior management

Training managers

Human Resources Manager

Workshop Outline

I. What are management facilitation skills?

Why do you need
When to use

II. Techniques

- A. Management Facilitation Skills Module A
- B. Management Facilitation Skills Module B
- C. Management Facilitation Skills Module C
- D. Management Facilitation Skills Module D

III. The Role as a Facilitator / Manager

Dos and Don'ts
Preparing

IV. Practical Demonstration

V. Assessments and Certificates

Program Length

Two day

Program Language

English and Chinese

