



## Key Learning Objectives

Become more effective as a manager

- Gain confidence and develop proactive skills
- Manage your time and handle business meetings more effectively

## New Managing Skills

A clearly structured, on-the-job, learning program. This highly interactive and practical methodology develops the key skills needed by effective and professional managers.

Tailor-made for small group learning, quarterly training workshops are supported by monthly coaching meetings. Your coach gives insightful and honest feedback to grow your skills. You work with your coach until you are confident you have understood and can apply all skills.

## Program Description

### 6 months and 12 months program

- Program in Mandarin Chinese and English

### Quarterly Training Workshops Includes

- 3 days
- Topics include Mindset, Time Management, Communication, Presentations, Business Writing, Meetings, Cross cultural communication,

### Monthly Coaching Meetings

- 4-hour in-house feedback session with coach.
- One to One coaching to solve your problems
- Executive summaries provides for whole team

## Who Should Attend?

- Newly appointed managers
- Technical managers
- Professional staff
- Management trainees
- Consultants

## Contact

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